

Lease agreement for facilities at Westgate Vineyard Church

Westgate Vineyard Church Inc. (WVC) is agreeing to lease our facilities to:

For the use of:

The days and times for the use of the facilities will be:

Commencing:

Terminating:

WVC will insure:

All facilities are clean and use for purpose.

The agreed cost of leasing the facilities of Westgate Vineyard Church are:

\$ 45.00 + GST p/h

to be paid via direct transfer to Westgate Vineyard Church Inc.

BSB: 633-000 | Account: 159875954 | Reference: Zing Fit

The 'facilities' available for use in this agreement are:

- Main meeting space
- Sound system, speakers, computer, and projector.
- Tables, chairs
- Kitchen facilities
- Bathrooms
- Foyer area
- A key to the building will be supplied and must be returned at the end of hire term.

Conditions of hire

USE: The Hirer shall be entitled to use the particular part or parts of WVC as specified above. The use of equipment is subject to negotiation and may incur an additional fee.

GOOD ORDER: The Hirer shall be responsible for the maintenance of good order of the WVC facilities, and shall satisfy WVC's supervision requirements. The facilities should always be left as found or better, i.e. rubbish removed, neat and tidy.

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DAMAGE OR THEFT: The Hirer is bound to pay WVC for the cost of any damage, or loss of any equipment that may occur to the building or equipment during the hire period. Repair or replacement costs shall be independently assessed and such assessment shall be binding between the parties.

SECURITY AND FIRE ALARMS:

In the event that the security or fire alarms are activated during the hire period, and such alarm draws a response from either the fire brigade, or the WVC's security company, the Hirer shall bear the cost. Smoke machines may not be used without prior consent. An adult must be nominated to be in charge of evacuation procedures in the event of an alarm being activated.

Smoking is strictly prohibited inside the WVC building.

FIXTURES TO BUILDING: Floors, walls and any parts of the building shall not be pierced or broken by nails, screws, or any instrument. No naked flame of any kind shall be used in any part of the building.

Insurance	
As the tenant is a private organisation, there is no affiliation with WVC and must have their own public liability insurances with copies to be provided to WVC.	
Public Liability Insurance Policy is attached	tick
Or, Public Liability Insurance is exempt	tick

Signed on behalf of the Hirer:	
I have read and understood the Conditions of Hire and I undertake to observe the Conditions of Hire as set out for the WVC building hired by my organisation. Furthermore, I bind myself /my organisation by agreement to be liable for hire fees or other charges so determined in the event of a breach of those Conditions of Hire.	
Signature:	
Name:	
Date:	

Signed on behalf of Westgate Vineyard Church:	
Name:	
Date:	